



POLYTECHNIC OF NAMIBIA

OFFICE OF THE VICE-RECTOR: ACADEMIC AFFAIRS & RESEARCH

CENTRE FOR OPEN AND LIFELONG LEARNING

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transforming into

Namibia
University of
Science and
Technology

49th DEASA CONFERENCE

Mauritius

4 - 7 December 2014

Open and Distance Learning (ODL): Towards Sustainable Development in the Southern African Development Community (SADC) Region

Pre-Conference Workshop in eLearning Skills Development

Facilitators:

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Ms. Antoinette Wentworth
Ms Helvi Wheeler

BACKGROUND

To provide education in a manner that enhances sustainable development, ODL practitioners need to be trained on the various tools that can be used to produce well educated and skilled graduates. Traditional print-based distance education is fast fading as ODL practitioners all over the world are turning to eLearning to offer and deliver education and support students. The rationale for the use of eLearning is to improve the quality of learning and support for ODL students together with the flexibility of learning that they need. Through eLearning the ODL student can stay connected with the institution, receive regular and personalised support from the tutors, benefit from collaborative learning with their peers and have access to multi-media materials. Furthermore, the level of support and increased meaningful learning opportunities that eLearning affords can improve performance and decrease dropout rates which is a challenge with traditional print-based distance education.

This one-day Pre-Conference Workshop will provide an opportunity to expose ODL practitioners on how online education can add value to the current print-based model of distance education and capacitate them with basic skills needed to develop an online course. The participants who attend this workshop will be able to take tools and skills that can enhance their professional practice and add value to the quality of education their institutions deliver.

AIM OF THE WORKSHOP

The aim of the workshop is to provide the participants with a basic understanding of what eLearning is all about and how it can be used to improve the quality of education for ODL learners. Participants will further be given an opportunity to experience learning through MOODLE by taking part in online activities, coupled with basic hands-on training skills on how to use MOODLE to develop an eLearning course.

At the end of the workshop, the participants will be able to:

- *explain* the best practices to follow when creating an online course using MOODLE
- *customise* settings for a course on MOODLE
- *create* assignments, online discussions, eBook and online chats on MOODLE
- *upload* documents on MOODLE and
- *create* and *upload* a simple video on MOODLE.

Programme

	Date Venue
8:30 - 9:00	Welcoming of participants and ice breaker
9:00 - 9:30	<ul style="list-style-type: none">• Value of eLearning to ODL• Showcase of COLL's eLearning and training courses• Sharing best practices of eLearning
9:30 - 10:30	<i>Online Learning Activities on MOODLE (Student role):</i> <ul style="list-style-type: none">• Login Participate in online discussions• Edit profile, upload photo and change password• View an eBook• Watch a video• Submit an assignment• Complete a quiz• Participate in an online chat
10:30 - 11:00	Tea Break
11:00 - 12:00	<i>Online Learning Activities on MOODLE (Facilitator role):</i> <ul style="list-style-type: none">• Create a Banner• Create an eBook• Upload a hand-out• Upload a video• Create a discussion topic• Create a chat topic
12:00 - 13:00	<ul style="list-style-type: none">• Create an audio• Create an assignment• Create a quiz• Write a summary• Customise the layout of your course
13:00	Lunch

If you wish to attend this Pre-Conference Workshop, kindly contact the Centre for Open and Lifelong Learning (COLL) at the Polytechnic of Namibia on: ecloete@polytechnic.edu.na

Due Date for applications to attend this Pre-Conference Workshop to the above email is:
27th November 2014.

Space is limited and will be awarded on a first come first served basis.